

NOTICE OF THE APPOINTMENT OF A COMPANY NOMINEE

This notice should be completed by a company that owns a strata lot and wants to appoint a nominee to act on its behalf and vote for it at meetings of the owners corporation.

Completed notices must be returned to the owners corporation care of Body Corporate Services, Locked Bag 22, Haymarket NSW 1238. Email address: adminnsw@bcsm.com.au. The name and address of the company nominee will be recorded in the strata roll and the nominee will then be able to vote at general meetings of the owners corporation.

This notice is given under section 118 of the Strata Schemes Management Act 1996.

- 1. The company's name
- 2. The company's A.C.N.
- 3. The strata lot number
- 4. The strata plan number
- 5. The company's address for the service of notices

Postcode
- 6. The company's contact telephone number
- 7. The name of the company nominee
- 8. The company nominee's address for the service of notices

Postcode

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9. The company nominee's contact telephone number

[Empty box for contact telephone number]

10. Complete the attestation clause and if required by your company affix the Company Seal

THE COMMON SEAL of)
.....)
is affixed on)
with the authority of the directors)
and in accordance with its articles)
of association in the presence of:)

.....
Signature of authorised person

.....
Signature of authorised person

.....
Office held

.....
Office held

.....
Name of authorised person
(block letters)

.....
Name of authorised person
(block letters)